



School-Based Support Scheme (SBSS) Grant Summary of Application and Advance Payment

1. Applying for the SBSS Grant for the actual number of students concerned who were admitted in the 2023/24 school year

I wish to apply for the SBSS Grant for a total of _____ students concerned in the 2023/24 school year. Their details are shown in the attached Appendix 'NAC-1' which are correct to the best of my knowledge. I confirm that we have provided support services for these students.

2. Applying for advance payment for the 2024/25 school year

I wish to apply for the advance payment of the SBSS Grant for the 2024/25 school year. It is estimated that my school will admit about _____ children during the period of 1 September 2024 to 31 August 2025.

3. My school's particulars are as follows:

Name of School : _____

School No.	<input type="text"/>	Location ID	<input type="text"/>	School Level	<input type="text"/>	Session	<input type="text"/>
			0 0 0	2-Primary 3-Secondary		1- AM 2- PM 3- WD	

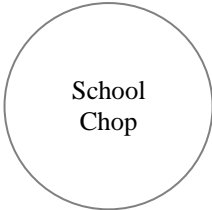
Signature of Supervisor# : _____

Name of Supervisor# : _____

Telephone No. : _____

Fax No. : _____

Date : _____



For application from government schools, this form can be signed by the School Head.

School-Based Support Scheme (SBSS) Grant Summary of Application and Advance Payment - Personal Information Collection Statement

Purpose of Collection

1. The personal data provided by you in this form and appendix will be used by the Education Bureau (EDB) for one or more of the following purposes:
 - (a) Activities relating to the processing, authentication, assessment on eligibility and counter-checking of the application for the SBSS Grant for Newly-Arrived Children;
 - (b) Activities relating to matching of the personal data with the database of other relevant Government bureaux/ departments in connection with the processing, authentication, assessment on eligibility and counter-checking of the application mentioned in (a) above;
 - (c) Activities relating to matching of the personal data within the database of EDB for purposes of verifying/ updating records of the EDB; and
 - (d) Activities relating to compilation of statistics, research and Government publications.
2. The provision of personal data required by this form and appendix and during the processing of this form and appendix is obligatory. In the event that you do not provide those personal data, we may not be able to handle or further process the application.

Classes of Transferees

3. The personal data you provide will be made available to persons working in EDB. Apart from this, they may be transferred or disclosed to the parties or in the circumstances listed below:-
 - (a) other Government bureaux and departments for the purposes mentioned in paragraph 1 above;
 - (b) the school to which the form and appendix relate for the purposes mentioned in paragraph 1 above;
 - (c) where you have given your prescribed consent to such disclosure; and
 - (d) where such disclosure is authorised or required under the law or court order applicable to Hong Kong.

Access to Personal Data

4. You have the right to request access to and correction of your personal data held by EDB. Request for access to or correction of personal data should be made in writing to Assistant Education Officer (Placement and Support)³¹ at Room 1424, 14/F, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong or email to aeops31@edb.gov.hk.